



Dear Parents,

Greetings from the Pre-IG department!

Kindly take some time to read the following policy for the online sessions:

1. Students are required to attend ALL sessions, starting from 7:45 a.m and until the end of the day.
2. Cameras should be turned on during all the sessions, and microphones should be turned on upon the teacher's request.
3. Students should wear the school uniform during the sessions, and should be completely ready with the required materials for each session. Needles to mention that students should be sitting in an appropriate position on a desk; not a bed or a sofa.
4. Attendance will be taken every session, and parents will be notified in case of the student's absence.

Please note that attending the online sessions is not optional as they complete an essential part of the curriculum. Moreover, recorded sessions are not a replacement for attending the online session or the class, and should be referred to only in case of emergency.

After two weeks of school, hereby mentioned are some regulations that are worth noting:

1. Students are not allowed to wear the following items to school:

- * Smart watches

- * Accessories or jewelry

- * Any piece of clothing that is out of the school uniform:

 - In case of an out of uniform jacket, the student will have to take it off (regardless of the weather).

 - In case of out of uniform shoes, trousers or t-shirts, the student will not be allowed to enter the class.

(The allowed shoes colours are only: black, white, navy or grey. They should not include brightly coloured parts)

2. Students can bring their cell phones to school as long as they are switched off and kept in their bags. If a student uses his/her phone during the school day, it will be taken for a week.

3. As our dear students' health is extremely crucial, any junk food (e.g: chips, chocolate bars, soda cansetc.) will be taken away and given to the maids.

Finally, we would like to thank you our dear parents for your understanding and cooperation for the welfare of our precious students.